## Terms and Conditions

- Full payment is required based on the full amount of the booking at time of signed contract or 7 days prior to event date to Ground Force Group by money order, check, or major credit card accepted. Cash will only be accepted in person at Ground Force Group office.
- A minimum of $50 \%$ deposit is required to secure reservation date and vehicle which is non-refundable
- A 50\% cancellation policy applies 0-20 days out based on the total cost of booking. A $100 \%$ cancellation policy applies 19-0 days out on the total cost of booking.
- A copy of a valid credit card, front and back with signature of cardholder is required in addition to the corresponding driver license to secure the limousine authorizing Ground Force Group, to bill card on amount required or served as security.
- You will be responsible for the cost of any excessive cleanup or damage to vehicle.
- A selection of soft drinks and water is provided at no extra charge in certain vehicles. No alcohol consumption is allowed in vehicle.
- Ground Force Group reserves the right to substitute vehicles only in the event of an unforeseen act of God. In such instance, Ground Force Group agrees to make a substitution for the same agreed upon vehicle or a substitution for another vehicle of the same or greater quality, vehicle year, make and model.
- Upon receipt of this signed contract including payment and signature authorization, a copy of the credit card front and back via mail or fax to (insert \#), your limousine will be booked and guaranteed. A receipt will be mailed or faxed to you.
- Refunds: All refunds including cancellations and dispute are return by mail. Refunds are credited only by company check or credit. Please allow 7-10 business days for delivery after cancellation processing. Ground Force Group does not guarantee timely delivery and is not responsible for lost or undelivered mails.

THANK YOU FOR CHOOSING GROUND FORCE GROUP

Client Signature: $\qquad$ Date: $\qquad$

